

# Public Offer Agreement for the Provision of Services

## 1. General Provisions

**SIA "Berger Consulting"** (hereinafter referred to as the "Contractor") publishes this document, which constitutes a public offer agreement for individuals and legal entities (hereinafter referred to as the "Customer") as follows:

## 2. Terms and Definitions

- 2.1. **Offer** – this document "Public Offer Agreement for the Provision of Services", properly published on the Contractor's website.
- 2.2. **Offer Agreement** – a legally binding agreement between the Contractor and the Customer, concluded by accepting the Offer.
- 2.3. **Acceptance of the Offer** – full and unconditional consent by the Customer to receive services from the Contractor.
- 2.4. **Rates** – the current list of services and prices published in the Contractor's Price List.
- 2.5. **Customer** – any person or entity who accepts this Offer and orders services from the Contractor.
- 2.6. **Contractor** – SIA "Berger Consulting".
- 2.7. **Order** – a written or electronic request from the Customer containing accurate data and necessary documents for the provision of services.

## 3. Subject of the Offer

The Contractor undertakes to provide the Customer with services in accordance with this Offer Agreement and applicable rates, and the Customer undertakes to accept and pay for them.

## 4. Rights and Obligations of the Parties

### 4.1. The Contractor shall:

- Provide services of appropriate quality and within agreed deadlines.
- Ensure the safety of original documents and confidentiality of all information received.
- Deliver to the Customer all documents resulting from the provided services.

### 4.2. The Contractor has the right to:

- Receive all necessary documents and rely on their accuracy.
- Engage third-party experts or consultants when necessary.

### 4.3. The Customer shall:

- Provide accurate and legitimate documents and information.
- Issue powers of attorney where required.
- Pay for services on time and in full.

#### 4.4. The Customer has the right to:

- Request updates on the progress of services.
- Cancel services at any time unilaterally.

## 5. Payment for Services

5.1. Service prices are determined based on the Customer's request and the Contractor's rates.

5.2. Payment can be made:

- by bank transfer to the Contractor's account;
- by card payment on the Contractor's website.

The payment is considered completed when funds are received in the Contractor's account.

## 6. Liability of the Parties

6.1. The Parties are liable for non-performance or improper performance of their obligations under applicable law.

6.2. The Customer is responsible for the accuracy and legality of provided information.

6.3. If payment deadlines are violated, the Contractor may suspend services until payment is received.

6.4. Neither Party is liable for failure to perform obligations caused by force majeure circumstances.

## 7. Service Cancellation Policy

7.1. After placing and paying for an order, the Customer has the right to cancel services and request a refund.

7.2. The Customer must send a written notice of cancellation to [office@berger.consulting](mailto:office@berger.consulting)

7.3. The Contractor may withhold the cost of services actually rendered before cancellation.

## 8. Dispute Resolution

8.1. All disputes shall be resolved through negotiations.

8.2. If no resolution is reached, a written claim must be submitted describing the violation and a reasonable timeframe for correction.

8.3. The violating Party must respond within 30 days.

8.4. If no satisfactory resolution is achieved, disputes shall be settled in court in accordance with applicable Latvian law.

## 9. Final Provisions

9.1. This Public Offer Agreement is valid in all territories where **SIA "Berger Consulting"** operates, unless otherwise agreed by a separate written contract.

## 10. Company Details

- **SIA "Berger Consulting"**
- Registration number: **40103866351**
- Address: **Rīga, Jāņa iela 10 - 2, LV-1050**
- Email: [office@berger.consulting](mailto:office@berger.consulting)